

# C.P. Vidya Niketan

Nurturing Young Scholars Since 1991



Prospectus

# The Management Committee



**Shri S.P. Agarwal**  
Secretary



**Shri C.P. Agarwal**  
Chairman



**Dr. (Smt.) Mithlesh Agarwal**  
Director



**Shri L.N. Agarwal**  
Treasurer



**Smt. Monika Agarwal**  
Executive Member



**Shri R.K. Bajpai**  
Principal



**Shri Jai Kumar Agarwal**  
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**Smt. Ritu Agarwal**  
Member



**Shri Anuj Agarwal**  
Member



**Smt. Jyotsana Agarwal**  
Member



**C.P. Vidya Niketan**

# Prologue

C.P. Vidya Niketan (affiliated to the Council for I.S.C New Delhi), a co-educational public school is established in 1991 under the aegis of C.P. Charitable Trust by the great Philanthropist Shri C.P. Agrawal (Chairman), Shri S.P. Agrawal (Secretary) and Shri L.N. Agrawal (Treasurer) to impart quality education to the aspiring children. The school strives to achieve this aim with highly qualified and experienced staff by bestowing high-tech education on modern lines, adopting modern techniques and technologies.

## Education for all. Vision

The school aims at equipping the pupils with quality education and holistic development and also imbibing in them a scientific temperament to make them dynamic leaders, who can make a tangible contribution to the technologically advancing world.

In this highly competitive world, the school strives to instil in the children highly ethical and aesthetic spirit so that they become capable of facing the challenges which are being confronted by society. They are motivated to contribute their might to enrich the Indian culture and feel proud of its rich cultural and historical heritage.

The main emphasis is laid on children, their educational needs, their strength and weakness through individual attention. We ensure that education becomes a joyful, happy and rewarding experience.



# Salient Features

Lush green aura and vibrant academic atmosphere.

100% results in ICSE (10) & ISC (12)

Well qualified and experienced teachers.

Fully equipped Science & Computer Labs with modern teaching aids and Library.

Spacious playgrounds for outdoor and indoor games.

GPS Enabled Transport Facility is available on specific routes.

Great exposure to cultural, literary and scientific activities.

Modern Swimming Pool, Pool Table & Gymnasium.

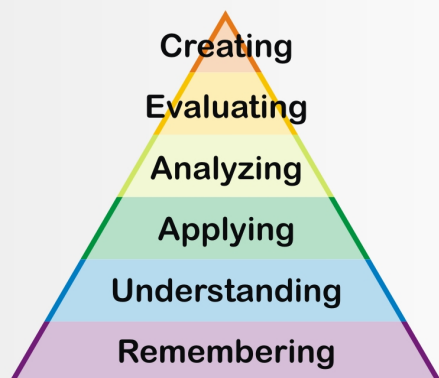
Having one NCC Platoon of Senior Division

Adopting XSEED program up to Class 3rd.

CCTV Camera Enabled Campus.

Enterprise Resource Planning (ERP) for better coordination between  
the school and the parents.

## Pedagogy



The prime objective of scholarly development of the students is to nurture in them the spirit of exploration and enquiry. For young children, opportunities are available to observe, handle a variety of natural and man-made materials and hone their inherent virtues of inquisitiveness, sharing and caring. The students are regularly encouraged to research elementary and complex levels. For this purpose, the school infrastructure and curriculum enable them to use school laboratories, library and activity rooms. The time-table each week provides adequate time and space to the students and the teachers to read, collect data, construct, discuss, analyse and share their findings regularly. These activities give them a splendid opportunity to develop scientific attitude and temperament.



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# Admission

The school authorities have all the rights reserved with them to decide the criteria to admit, readmit or detain pupils in various classes of the school.

Those Candidates who are seeking admission to any class will get themselves registered first, for this they will have to fill the prescribed registration form which is to be obtained from the school office. After getting their names registered, the candidates will be required to take the admission test (Oral or Written) according to the programme of the Admission Tests notified on the notice board of the school. The list of the selected candidates for admission based on their performance in Admission Tests will be posted on the school notice board. Admission form duly signed by the Principal will be issued to the successful candidates.

The Parents/Guardians of these candidates will fill up the admission forms and submit along with required enclosures to the office together with the school fees and other dues, according to instructions.

A new pupil will be admitted only on submitting the Transfer Certificate from his/her previous institution.

A pupil who has not studied in any recognized institution before coming to this school must produce an official birth certificate issued by the Municipal Corporation, cantonment board or Gram-Sabha etc.

Beginners will be admitted to a class on attaining the following age on March 31 of the calendar year of admission.



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# Age Limit

**Nursery:** 3 years + by 31st of March of the admitting year.

**KG I:** 4 years + by 31st of March of the admitting year.

**KG II:** 5 years + by 31st of March of the admitting year.

**Class 1:** 6 years + by 31st March of the admitting year and so on

*Certificate of promotion to KG II from the previous school is compulsory.*

# Withdrawal

1. The intended withdrawal of a pupil should be intimated in writing to the Principal at least one calendar month in advance or else one month's full fee will be charged.

2. Those who leave the school in May, have to pay the fees for June.

3. Transfer Certificate will not be issued until all the dues are cleared and "NO DUES CERTIFICATE" is produced.

The office requires at least 48 hours' notice to complete the formalities to prepare the Transfer Certificate.

# Discipline

Discipline is the part and parcel of the functioning of the school. We believe that discipline plays a vital role in shaping the bright future of a student and this is the reason that we put more emphasis on discipline. A student can be asked to leave the school by the school authorities at any time of the year on the following grounds:

1. Unsatisfactory Progress
2. Irregular Attendance
3. Detention in a Class
4. Habitual idleness
5. Disobedience
6. Use of foul language
7. Smoking/Consumption of Alcohol
8. Disrespect
9. Conduct injurious to the progress of the school
10. Repeated misbehaviour against the spirit of the school
11. A child who fails twice in the same class.



# Leave Norms

Regularity and punctuality are important requirements for better results. Leave Application in advance must be submitted with genuine reasons.

1. Minimum 75% attendance of the total working days is needed during the academic year, falling short of which the student will not be permitted to appear in the final examinations.
2. The name of any student who is absent for 15 days without leave shall be struck off the school rolls. On re-admission, a re-admission fee of Rs. 100/ will be charged.
3. A student whose name has been struck off from the rolls for being absent without leave, habitually late, persistently careless or undisciplined may not be re-admitted.
4. Each student must be present on the re-opening day after every block holiday. Besides this, each student must be present within three days of the re-opening day after the vacation.
5. It is advised not to ask students to attend family functions during the examination days.
6. No student can leave the school premises during school hours without written permission of the principal, which may be granted under exceptional circumstances, on the written request of the parents.
7. The principal has the right to suspend a student or ask the parents/guardians to withdraw their child from the school if his/her conduct or educational progress is not satisfactory.



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# School Uniform

## Summer Uniform

(From 1st April to 31st September)

**For Boys:** Brown colour trousers, Cream colour shirts, School Belt & Tie, Black Shoes, chocolate colour socks. Brown colour dastars / Turbans for Sikh boys.

**For Girls:** Brown Colour Tunics, Cream Colour Shirts, School Belt & Tie, Black Shoes, chocolate colour socks.

On Wednesday and Saturday students have to wear House T-Shirts, white Trousers/Tunics, white socks & shoes.



## Winter Uniform

(From 1st October to 31st March)

(a) Only students for Nursery Classes are allowed to wear pullovers in place of blazers.

**(b) For Boys:** Grey pants + Navy Blue blazer with school crest, white shirts, Tie, Belt, Black shoes with chocolate colour socks and Navy blue turbans for Sikh boys.

**(c) For Girls:** Grey Tunics + Navy Blue blazer with school crest, white shirts, Tie, Belt, Black shoes with chocolate colour socks

(d) White Uniform, socks & shoes with school blazer will be worn Saturdays.



# The School Transport

The school provides bus facility on specific routes only. The details of the bus' routes are available in the school office. Those who wish to avail the school transport service will have to pay for it. The bus-fees will be charged for the whole year i.e., 12 months. The Bus charges/routes will be revised by the fuel prices.

# Infrastructure

## Computer Lab



## Library



## Chemistry Lab



## Physics Lab



## Activity Room



## Swimming Pool



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# Rules & Regulations

1. The pupils have to come to school in full school uniform. One who is not in school uniform or slovenly dressed may be sent back home.
2. Every student has to take care of school property. If any student is caught damaging the furniture, walls, staining or scratching the desks, he/ she will be fined to get the damage repaired.
3. Pupils who absent themselves from class or come late have to produce the reasons in writing to be put in 'late attendance record or leave application record.'
4. No pupil shall leave the school during the school hours without the permission of the principal.
5. Every pupil is expected to take part in school assembly, physical education classes, games, sports and all other extra-curricular activities even when these activities are held beyond the usual school hours.
6. The school will not be responsible for the loss of personal goods in the school. It is not advisable to bring valuable articles like expensive watches, Electronic gadgets, and jewellery to school.
7. Enrolment in C.P. VidyaNiketan implies a willingness on the part of the pupils and guardians to comply with the requirements and regulations of the school.
8. No collection of any kind (even fines) or any sale of a ticket for any purpose is permitted in the school without the written permission of the principal.
9. During Games/P.E./Breaks, nobody is allowed to remain in the classrooms or go outside the school premises.
10. If the parents have any genuine suggestions to make, they can do so to the Principal in writing.
11. Parents/Guardians and students may not approach school teachers or any other members of the staff for any type of favour and also not to give them any gifts.
12. Parents/Guardians are requested to inform the Principal in writing of any change in their address or telephone number immediately.
13. Please get your child vaccinated when required.
14. Private tuition is discouraged and should not be arranged without written permission from the school authorities.
15. Parents and Guardians are not allowed to see their children or interview a teacher during school hours without the permission of the Principal.
16. Criticism of a student, teacher or school is strictly avoided.
17. No student should use nail polish.
18. Use of Mobile Phone is Strictly Prohibited.
19. Use of unparliamentary language is a serious offence.
20. No Picture of the School can be used on Social Media without the permission of the Principal.

# House System

The House system is a unique approach to inculcate the quality of leadership among the students and offer them an opportunity to learn the skills which are highly required for their survival in the world of the competitions. By appointing the students to various positions in the house, they are given the chance to develop a sense of responsibility. The House Captains hone their leadership skills in the role, managing not only their peers but learning how to 'manage' the team.

The House system is first and foremost inclusion of all learning types and interests. House membership provides the students with the opportunity to enter into competitions of their interest with their peers. It can have numerous academic as well as the social-emotional benefits. Those who feel comfortable and supported enough to participate in House events are more likely to feel able to commit themselves fully to academia.

To ensure a healthy and constructive sense of competition among children, the school has been divided into four houses. They are as follows:

1. Hope (Green)



2. Charity (Yellow)



3. Peace (Blue)



4. Joy (Red)



# Parent Teacher Meeting

Parent-Teacher meetings are generally arranged 10 to 15 days before and soon after the Terminals and final Examinations. Circulars are sent from time to time to keep the parents in touch with the school. Parents and Guardians are always welcomed to enquire about the progress of their wards.

# Sports & Games

Games/P.E. period is compulsory. Every student should take an active part in it.

## Note:

1. Swimming is compulsory Class IV onwards.
2. Regular games are organized from 4:30 pm. to 5:30 pm. on working days.
3. Students living near the school are recurred to participate in the games of their choice such as Hockey, Badminton, T.T. Basketball, Volleyball, Football, Cricket and Athletics.



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## For Parents & Guardians

Parents and Guardians are requested to see that their wards are provided with the necessary books and stationery. Neither borrowing nor lending is allowed in the school. They are requested to encourage self - help and the habit of self-study at home. They should encourage their wards to do their odd jobs like polishing their shoes, making their beds, etc. They are requested to watch their wards by keeping an eye on their work done in the school. They are requested not to meet any teacher or their wards during school time. They are requested not to call them on the telephone either. They are, however, welcomed to meet the Principal. Parents are requested to see that their wards wear the prescribed uniform every day. The uniform has to be neat and tidy and shoes well-polished. Parents should ensure that their wards reach the school only 5 minutes before the starting of school timing. They should neither be late nor reach much before the school timing. They should call their wards immediately on the close of the school. If the child has to come by rickshaw or the school bus it should be ensured that he or she reaches the stop well in time because the bus or rickshaw will not wait for anyone. If a child misses the bus, the guardian will have to arrange to send the child to school in time and the matter will be reported to the Principal and the conductor/driver of the bus or rickshaw concerned so that the child may be taken home at the end of school.



## OBJECTIVE & AIMS

C.P.V.N.'s citizenship goal is to admit children of all caste, religion and creed without distinction on a wholly residential basis and inculcate in them a spirit of secularism with no emphasis on any one religion and yet with respect to all religions. C.P.V.N's Residential School has come into existence seeking to a long-standing need of such school not only in Kaimganj (Farrukhabad) but also in the adjoining districts like Etah, Etawah, Mainpuri, Hardoi, Shahjahanpur and Budaun to cater the need of students who desire to study in Residential Public School Pattern. This residential school acts as a platform to provide opportunities to the students promoting physical, mental, cultural and moral development of children in the age group 8 to 16 years in the background of true Indian culture and a healthy environment in which they may imbibe a spirit of service to the community, the country and ultimately to the mankind.

## STATUS

It is an English medium, a co-educational school affiliated to the Council for the Indian School Certificate Examinations, New Delhi and it prepares children for the Indian Certificate of Secondary Education (ICSE-IO) and the Indian School Certificate (ISC-12) examinations. These examinations are recognized by State Education boards and Universities as equivalent to the High School and Intermediate Examination, respectively and after passing ISC-12 examination, a child can either join graduate courses at any university or compete for admission to professional courses such as medical, engineering and technology and also for the entrance to National Defense Academy.



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## CAMPUS AND FACILITIES

To achieve all these aims & objectives, the school has ample space stretching around 75 Bighas of land. The school has assembly ground, spacious academic blocks, fully equipped science labs, computer labs, school library, well-equipped Gym with latest machines, swimming pool (with softener), basketball courts, cricket & football fields and dormitories which are well designed, spacious & ventilated. The boarding house has all kinds of modern amenities and facilities like arrangement of hygienic food, potable drinking water, and large dining hall, recreational room with T.V. & computers as well as the number of indoor and outdoor games.

## CO-CURRICULAR ACTIVITIES

To ensure the holistic growth and all-round development of the students, the school gives equal weightage to the co-curricular activities along with the curriculum. Many cultural, literary, sports events are organised on the regular basis to hone the life skills of the students. Debates, elocution & recitations, essay writing, storytelling and quiz are some activities which are given the greater importance to bring fluency, accuracy and depth in the linguistic aspect of the students. Hobbies like photography, painting, music (Indian/Western), dramatics, crafts, dancing, knitting, cooking, gardening, Skating etc. are encouraged. Educational excursions, hikes and picnics are organised during the school term and these are compulsory to all boarders of classes III to XII. Games are integral parts of the school curriculum. Arrangements are made to train the children in various games and sports to keep them physically fit and agile and to prepare them for inter-school state-level competitions. Documentary, educational and feature video films are regularly shown to the students in the school to keep them aware of the social, political, economic issues which have a direct or indirect impact on the individuals.

## STAFF

Highly qualified and trained teachers under the able supervision of an experienced Principal strive to fulfil the educational needs of the students. Effective teaching-learning methods and aids are adopted to bring the desired outcome and improvement in the behaviour of the students. Private tuitions are discouraged but in some special cases where remedial classes are considered to be essential, arrangements are made for the same at the discretion of the Principal for the boarders.

## HOSTEL

The school provides hostel facilities for boys admitted to classes III and above. A resident Principal, assisted by Academic-Supervisor, Boarding Superintendent, House Mistress, Matrons and female caretakers look after the children, their living conditions, meals, studies, games, sports and co-curricular activities. Senior children are encouraged to manage their affairs and are also trained to co-operate by assisting supervisory staff in taking care of the younger children and by making an effort to foster an atmosphere of love and affection among the children.

## HEALTH

Special care is taken to ensure the good health of the children. School visiting doctor, assisted by the resident nurse, looks after the health issues of the children. The school provides necessary medical aid in the school infirmary and organise routine health check-ups on regular basis. Children are protected against typhoid, cholera etc. Parents are also informed immediately of their ward's serious illness. Physical training games, gymnastics and agility exercises are regular features of the daily routine.

The school has established a modern health club to organise various activities like yoga, aerobics etc. to keep the students fit and healthy.

## CURRICULUM

The school follows syllabi prescribed by the Council for Indian School Certificate Examinations, New Delhi and provides facilities to the children to study various subjects including sciences, languages and computer.

Regular physical training is given by trained instructors who supervise games like football, hockey, cricket, badminton, table

## ADMISSION

Admission is open to all eligible candidates. Advance registration for admission or provisional reservation of a seat in the hostel can be done at any time of the year for the next academic year by remitting the registration and security fee. Registration fee and admission fee are neither refundable nor transferable and are forfeited if the child fails to turn up for the entrance test or admission. Registration entitles a child only to appear in the entrance test and does not guarantee admission to the school or reservation of seat in the hostel. The school reserves all the rights to admit a child in the class in which admission is sought. Even after the admission is granted, the child can either be adjusted in a lower or a higher class whichever the case may be, depending upon child's ability and the discretion of the Principal (for boarders only). Children registered for admission are required to appear in the entrance test which is held in the last week of Feb, and March. Duration of the entrance test for each subject will be of one hour. English, Mathematics and Science are the subjects, which will be assessed in the entrance test. Other details about the test are intimated to the parents telephonically.

## VISITING AND LEAVE

1. No child will be permitted to meet parents or any other visitor during school hours.
2. Only parents or authorised guardians will be allowed to meet the children or to take them out of the school campus between 11.00 a.m. to 5.00 p.m. only on Sundays.
3. Authority of a guardian is accepted only. (a) If he/she possesses a letter of authority issued and signed by the parent who signs the admission form of the child. (b) If the guardian's signature on the letter of authority is attested/verified by the parent who signs the admission form of the child.
4. Boarding students are not allowed to go out of the school campus with their parents/ authorised guardians for an over-night stay except on the days mentioned in the School Activity Calendar for the Year.
5. Parents and visitors on arrival must come to the school office first and then meet the Boarding Superintendent / Matron. Direct entry of the parents/ guardians into the hostel or classroom is not allowed.
6. No leave to go home during the terminal examinations will be granted except in very special circumstances. Leave for attending marriages of cousins or relatives will not be granted. Leave up to a maximum of three days (excluding journey period) will be permissible for attending their own sibling's marriage. Parents will save embarrassment to the Principal and disappointment to themselves by not asking for an exemption to the rules regarding visiting and leave.
7. The principal has all the rights to admit or reject any application for leave if a valid reason is not produced.



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## DISCIPLINE

Children who do not conform to school regulations and discipline will be dealt with strict action /expelled from the school. Latecomers among boarders will be fined Rs. 200.00 per day after permitted holidays. In addition to this, outing and pocket money may also be stopped. Intentional and willful damages to the school property will be charged in the monthly bills at the cost of replacements or repairs. A child found guilty of misbehaviour or misconduct with any member of the school staff or in or outside the school will be required to leave the school and sent home under the custody of a guardian/escort at the expenses of the parents or guardian. No remission in fees on this account will be permitted. Boarders are not permitted to keep any tuck (eatables) with them in the dorms. However, permissible eatables can be allowed to be kept in the cupboards under the care of the Boarding Superintendent. Boarders are not permitted to keep any cash or jewellery or other costly articles with them, nor are they permitted to have an account with any member of the staff or with any outsider. They must follow rigidly the adage: 'neither a borrower nor a lender be.' Parents should send all money to the school. Bedwetters are not accepted. Parents will be asked to withdraw the child if he is found wetting the bed, even after the admission. A child who fails twice in the same class will have to leave the school. A child who fails in the ICSE/ISC Examination will be given the chance to re-appear in the ICSE/ ISC Examination.

## CORRESPONDENCE

1. All correspondence regarding every school matter must be addressed to the Principal and not to any other member of the school.
2. Parents can talk to their wards telephonically on Sundays.

## BIRTHDAY PARTIES

Birthday parties are arranged only on the request of parents and at their expenses.

## ACCIDENT

Though every precaution is taken to ensure the safety of the children, the school will not be liable for any damages/charges on account of an accident in which children may be involved at any time during their stay in school while playing or taking part in sports, trekking, hiking, excursion or other activities. All expenses that may be incurred for medical aid will be borne by the parents.

## SCHOOL OUTFIT AND CLOTHING

As per the kit list which will be provided to the Parents at the time of Admission.



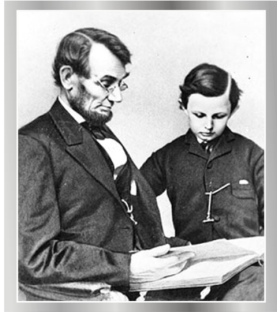
# Academic Blocks



**C.P. Vidya Niketan**

# A Letter From Abraham Lincoln To His Son's Teacher

My son starts school today. It is all going to be strange and new to him for a while and I wish you would treat him gently. It is an adventure that might take him across continents. All adventures that probably include wars, tragedy and sorrow. To live this life will require faith, love and courage.



So dear Teacher, will you please take him by his hand and teach him things he will have to know, teaching him – but gently, if you can. Teach him that for every enemy, there is a friend. He will have to know that all men are not just, that all men are not true. But teach him also that for every scoundrel there is a hero, that for every crooked politician, there is a dedicated leader.

Teach him if you can that 10 cents earned is of far more value than a dollar found. In school, teacher, it is far more honorable to fail than to cheat. Teach him to learn how to gracefully lose, and enjoy winning when he does win.

Teach him to be gentle with people, tough with tough people. Steer him away from envy if you can and teach him the secret of quiet laughter. Teach him if you can – how to laugh when he is sad, teach him there is no shame in tears. Teach him there can be glory in failure and despair in success. Teach him to scoff at cynics.

Teach him if you can the wonders of books, but also give time to ponder the extreme mystery of birds in the sky, bees in the sun and flowers on a green hill. Teach him to have faith in his own ideas, even if every one tell him they are wrong.

Try to give my son the strength not to follow the crowd when everyone else is doing it. Teach him to listen to every one, but teach him also to filters all that he hears on a screen of truth and take only the good that comes through.

Teach him to sell his talents and brains to the highest bidder but never to put a price tag on his heart and soul. Let him have the courage to be impatient, let him have the patient to be brave. Teach him to have sublime faith in himself, because then he will always have sublime faith in mankind, in God.

This is the order, teacher but see what best you can do. He is such a nice little boy and he is my son.

# C.P. VIDYA NIKETAN

(Affiliated to the Council for the Indian School Certificate Examinations, New Delhi UP102)



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